Student Name: _____ **Student ID:** _____

STORMTRAC Account Activation Instructions
(Version 07.31.2023)

StormTrac account provides students with instant access to their student records, student email, and Moodle access. Student email (Google Apps for Education) is how students receive important messages from Davidson-Davie.

Step 1) From the Davidson-Davie website www.davidsondavie.edu, click on "***Current Students***" in the upper right, then select "***StormTrac Login***".

Step 2) Enter your username and default/temporary password as directed below:

A) <u>USERNAME:</u> Answer the questions by filling in the boxes below. *Example* - John Smith whose student ID is 1234567 has username of: **jsmith4567**
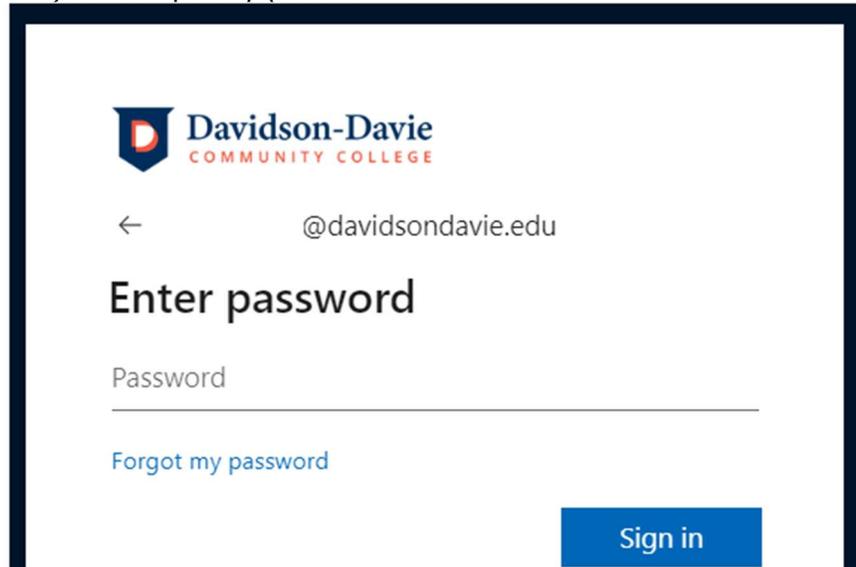
1st letter of first name lowercase ("**j**")	Whole last name lowercase("**smith**")		**Last 4** digits of your Student ID ("**4567**")		
Example: **jsmith4567**					

Enter your **username** and add **@davidsondavie.edu** as shown below, click **NEXT**:

B) <u>DEFAULT/Temporary PASSWORD:</u> Answer the questions by filling in the boxes below. ***Example*** - John Smith whose birth date is January 8, 1980, the password would be: **Sm01081980**

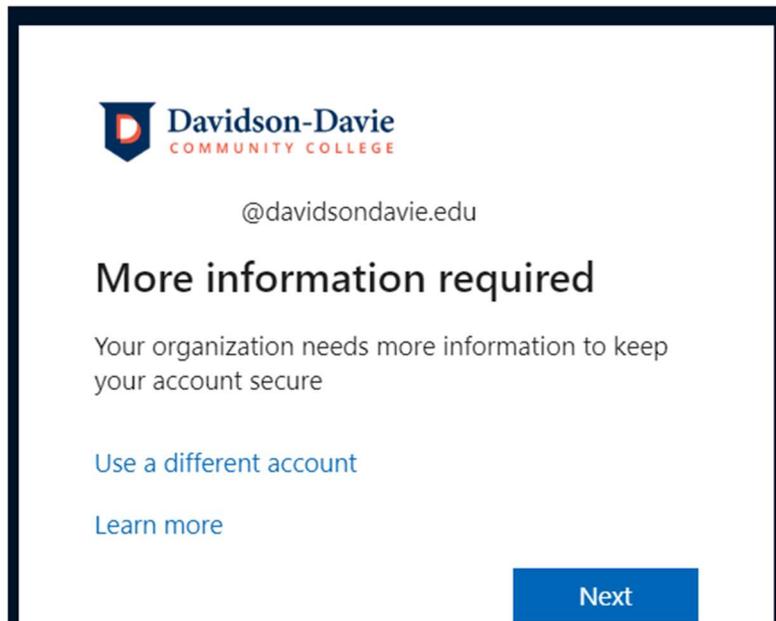|							
1st TWO letters of LAST name (1st uppercase "**S**" and 2nd lowercase "**m**")		Birth Month (ex: January would be – **01**)		Birth Day (ex: the 8th would be - **08**)		Birth Year - enter the full year (ex: **1980**)	
Example: **Sm01081980**							

Enter your temporary password and click **SIGN IN:**

Step 3) Now we need to setup your cell phone number as a Multi-Factor login option, follow these prompts:
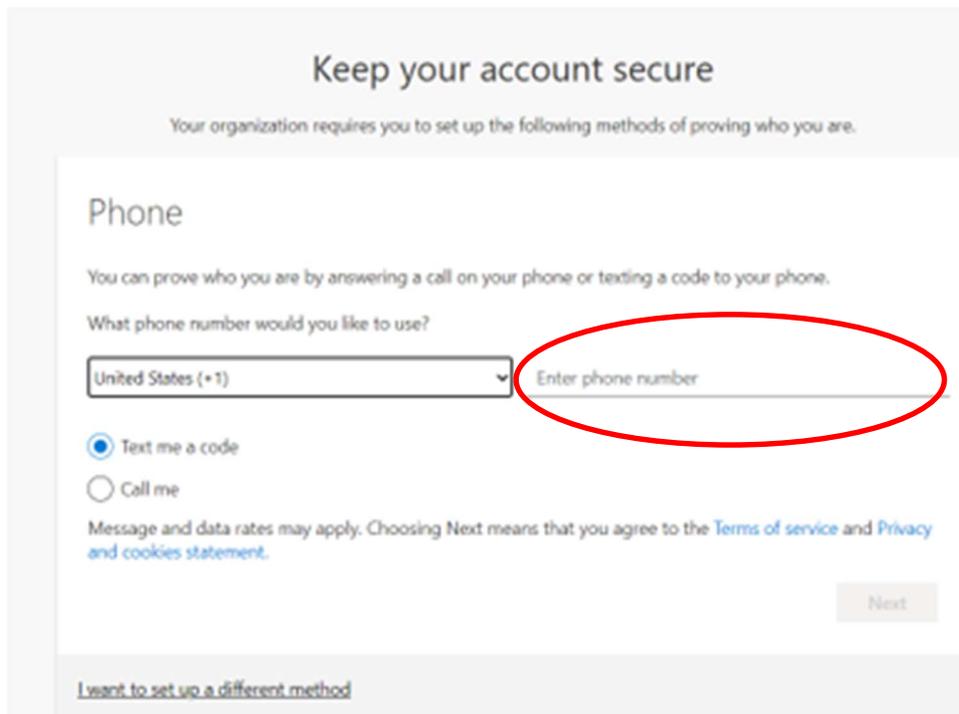
Click NEXT on this screen:

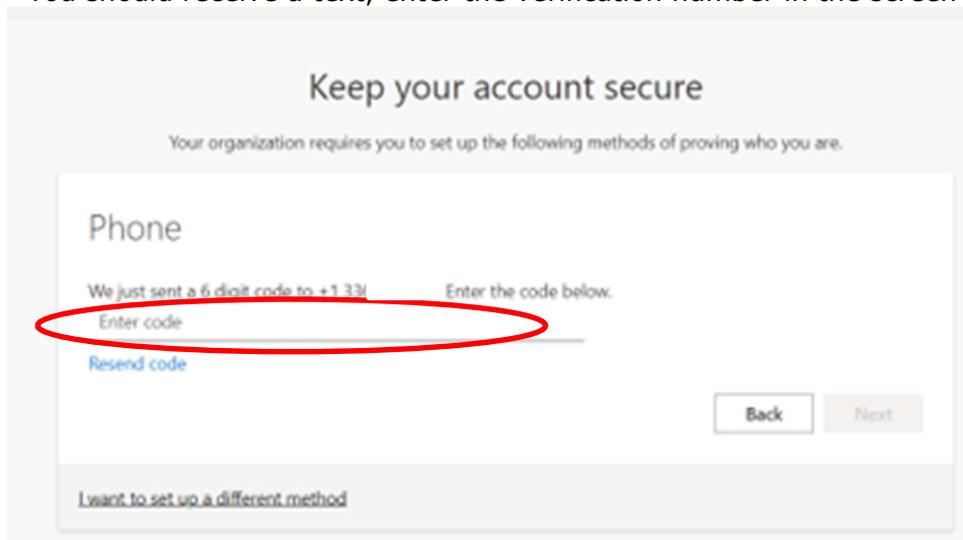Select "I want to set up a different method" on this screen:

Click on the drop-down menu and choose **PHONE**:
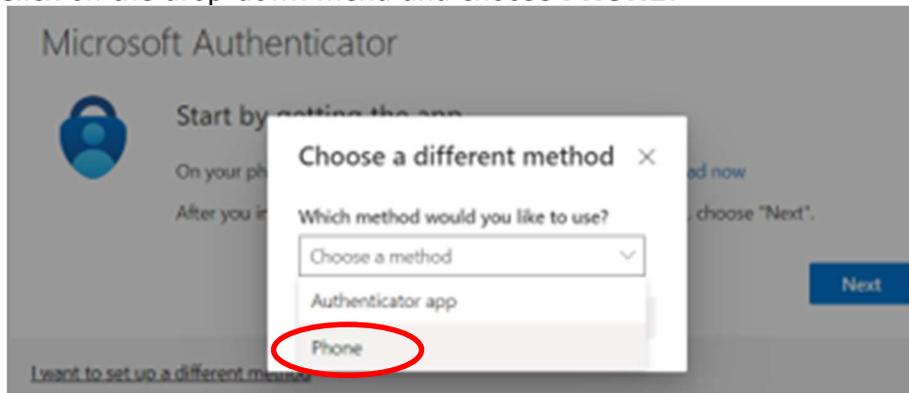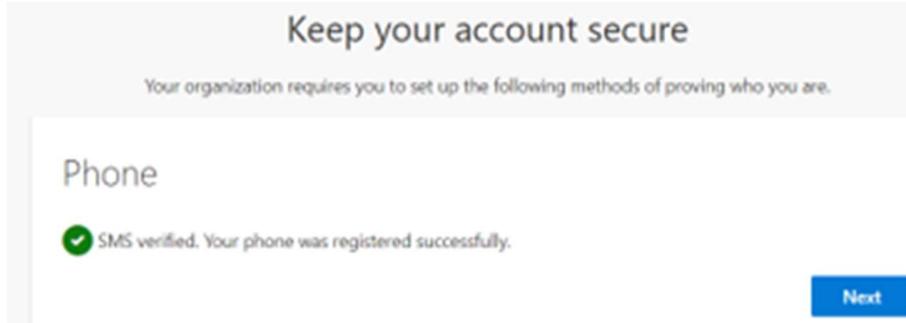

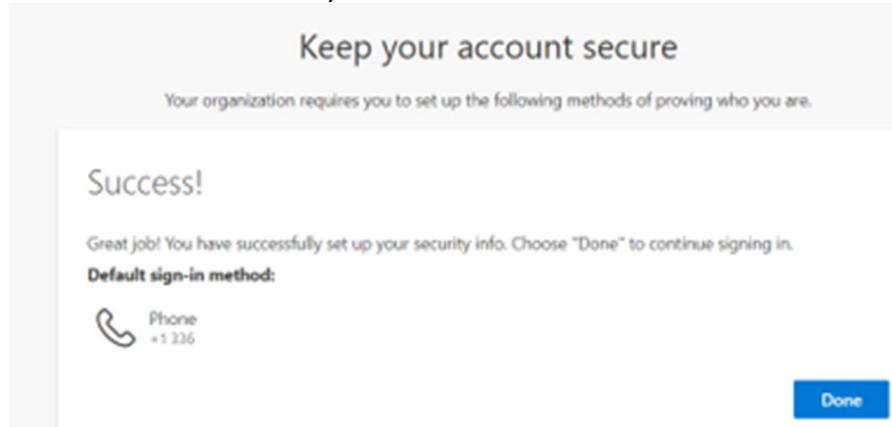Enter your cell phone number and click NEXT"

You should receive a text, enter the verification number in the screen below, NEXT:

Make sure to click NEXT on this screen:

This is confirmation that you are done:

Step 4) Pick your new password following the rules below.

      <u>Examples:</u>   -title of a song + year of its release
                     -favorite band + year of their album
                     -lyrics of a song + year of its release

Be careful to not use any information you may post on social media that would be seen by someone you do not know (e.g. Family member names and birthdays). Passwords that are 14 characters or more are considered more secure.

   NOTE: make it something easy to remember but hard for someone to guess.

Place your NEW password here for future reference – keep this document in a secure location.
Must be a minimum **8** characters AND The following must be within the 8 character minimum:

MUST include: At least **1** number
                   At least **1** uppercase ("**A**") letter
                   At least **1** lowercase ("**a**") letter
Include special characters (@, +, -, !, #, &, *) for added strength.
 	
Note: DO NOT use your first name, last name, SSN, or student ID number as a part of your password.

Enter your temporary password here as CURRENT PASSWORD and then change it:
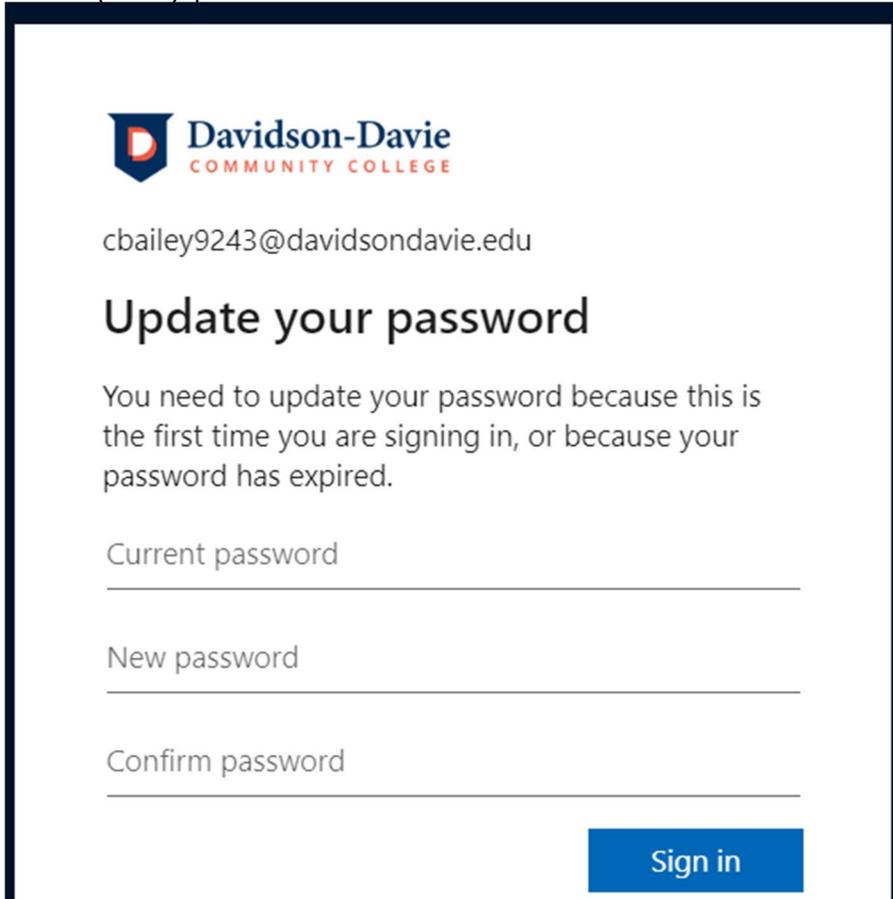
Step 5) When you are finished you will be logged into StormTrac:

Users will protect their logon credentials to their utmost ability and understand that they are the only authorized user of their account. Sharing your username and password is a violation of the Student Code of Conduct and may result in disciplinary action.

Important Links

StormTrac: https://selfservice.cloud.davidsondavie.edu/Student

Student E-mail: http://webmail.davidsonccc.edu

Once activated, go here to login:
www.DavidsonDavie.Edu > Current Students > StormTrac Login
www.DavidsonDavie.Edu > Current Students > Check Email
www.DavidsonDavie.Edu > Current Students > Moodle (courses available starting 1st day of class)