

DAVIDSON-DAVIE COMMUNITY COLLEGE

Students

REPEATING COURSES AND COURSE SUBSTITUTES

POLICY 5.2.8

I. REPEATING COURSES

A. Curriculum Courses

Curriculum courses with earned grades of “C”, “D” or “F” may be repeated once. Courses with an earned grade of a “B” or higher may be repeated only by special permission from the appropriate Academic Administrator. When courses are repeated, the highest earned grade and hours will be computed in the cumulative grade point average. All course (grade and hours) will be shown on the transcript. Further attempts to repeat a course must be approved by the appropriate Academic Administrator.

B. Continuing Education Courses

Students may enroll in continuing education courses as many times as necessary to accomplish their individual educational/training goals provided they continue to show progress, do not prohibit others from participating, are willing to pay fees, and do not violate North Carolina Community College System policy. Continuing Education programs/courses are designed to enable participants to progress, at their individual achievement rates, in gaining knowledge and skills in specific educational areas.

II. COURSE SUBSTITUTES

When it is determined to be in the best interest of the student’s declared educational objective, appropriate courses may be substituted for other courses for graduation purposes. Necessary course substitutions within the major field (courses reflecting the prefix of the student’s major curriculum) require the approval of the appropriate Academic Administrator. Course substitutions from outside the student’s major area, which have been made for the purpose of addressing the general education or related course requirements, must be approved by the Academic Administrator. The Academic Administrator must notify the Student Record’s Office in writing of all applicable course substitutions on an individual student basis.

Adopted: April, 2020