

# DAVIDSON-DAVIE COMMUNITY COLLEGE

Students

## **ATTENDANCE**

POLICY 5.2.1

### **I. ATTENDANCE REQUIREMENTS**

The following attendance requirements shall apply to all College students:

- A.** Students are expected to attend and be on time for all scheduled classes and labs. Students should refer to the course syllabus for individual course attendance requirements. At the instructors' discretion, students may make-up work missed. When students must be absent, it is vital that they remain in contact with their instructors.
- B.** Any student who has not attended at least one face-to-face class meeting or completed one assignment/activity for an online class by the date in which ten percent (10%) of the class has passed will be reported by the instructor as "never attended". A student who has never attended a class by the ten percent (10%) date is no longer enrolled in the class and will not earn credit.
- C.** The College provides two (2) excused absences each academic year,—for religious observances required by a student's religious practice or belief. Such religious observance requests must be in accordance with the procedures for this Policy and include the opportunity for the student to make up any tests or other work missed due to an excused absence for a religious observance. -A request imposes responsibilities and obligations on both the College and the student requesting the absence. College faculty are required, as part of their responsibility to their students and the College, to adhere to this Policy and ensure its full and fair implementation by reasonably accommodating students' religious practices or beliefs. Regardless of any request-that may be granted, College students are responsible for satisfying all academic objectives, requirements and prerequisites as determined by their instructor and the College. For purposes of this section, the following definitions apply:
  - 1.** Academic year: The sequence of fall, spring and summer semesters.
  - 2.** Religious Observance Request: Any change in an academic course or program of study with respect to the way tasks or responsibilities are customarily done that enables a student to observe his/her religious practice or belief without creating an undue hardship.

- 3.** Religious practice or belief: A practice or observance that is sincerely held within the tenants of that religious belief.
- 4.** Undue hardship: An accommodation that would require significant expense or difficulty for the College or would result in the inability of the student to perform an essential function of his or her course/program of study. The determination of undue hardship is dependent on the facts of each individual situation.

Adopted: April, 2020

Legal Reference: N.C.G.S. § 115D-5(u); 1B SBCCC 500.99; 1G SBCCC 200.93