

DAVIDSON-DAVIE COMMUNITY COLLEGE

Academic Affairs

Instructional Material Selection

POLICY 4.2.3

- A.** The Academic Administrator of each academic division is responsible for the oversight of ordering instructional materials for his or her department.
- B.** Instructors will order instructional materials utilizing the system developed by the College in partnership with the vendor. At least every four (4) years, the Board shall review the College's mark-up on textbooks and other instructional materials sold through the bookstore to determine if the mark-up is appropriately balanced between affordability for students and other priorities identified by the Board.
- C.** Academic Administrators, or their designees, will be responsible for acquiring textbooks for adjunct faculty.

Adopted: October, 2019

[Legal Citation: 1H SBCCC 300.3](#)