

DAVIDSON-DAVIE COMMUNITY COLLEGE

Administrative

USE OF ALCOHOL AT CAMPUS EVENTS

POLICY 2.2.5

- A. Use of Alcoholic Beverages Approval Required.** Alcoholic beverages may be permitted in College buildings or on College grounds only by approval of the President or President's designee; provided, however, that student groups are never allowed to have alcoholic beverages on campus for any events.
- B. Use of Caterer.** Alcoholic beverages must be purchased and served by a DDCC-approved caterer, who maintains updated documentation on file with the DDCC Conference Center. This documentation shall include food service licenses, liability insurance, and alcohol service licenses. If it is necessary to secure special alcohol permits for an event, these permits must be on file with the DDCC Conference Center five (5) days before the event.
- C. Liability Insurance.** The applicant must provide to the College a certificate of liability insurance in the amount of no less than one million dollars (\$1,000,000) and naming the College as an additional insured on said policy. A copy of the certificate of insurance must be received by the President no less than five (5) business days prior to the event.
- D. Service of Alcoholic Beverages.** The following regulations shall apply:
1. Alcoholic beverages may be served only by and to adults age twenty-one (21) or older and have a driver's license or other valid I.D.. The applicant is required to ensure that all servers take precautions to ensure guests are not served inappropriate amounts of alcohol and to further ensure that no one under the age of twenty-one (21) is served.
 2. All alcoholic beverages must be served and consumed only in the area in which the event is approved by DDCC to take place.
 3. All alcoholic beverage distribution will be under the control of a bartender and/or caterer. Such distribution will be discontinued for a patron or an entire event at the discretion of a College official, a bartender or a security officer on duty. Service may be denied to anyone.
 4. The caterer must arrange to obtain the alcoholic beverages and transport them to and from the College facility.

5. Common source containers without an individual server through a licensed and bonded caterer (e.g., kegs, alcoholic punches, etc.) are prohibited. Brown bagging is prohibited.
 6. Alcohol may never be served for more than two hours at any one event.
 7. When serving alcohol at an event, food items must be served proportionate to attendance at the event.
- E. **No Use of Public Money.** No state or local tax dollars can be used to acquire or serve alcoholic beverages.

Adopted: October 2020