

**CAMPUS FREE SPEECH, DISTRIBUTION OF MATERIAL
AND ASSEMBLY REGISTRATION FORM**

Except as stated herein, Non-College Members shall be allowed to use Designated Areas to conduct protected First Amendment activities between the hours of 8:00 a.m. and 9:00 p.m. on Mondays through Fridays when the College’s general curriculum classes are in sessions. The Designated Areas are not available on weekends or when the College is closed. The College maintains the right to use the Designated Areas at any time, with or without prior notice, for College Use and such use will take priority over any other use.

If on the weekends the College is having an official College event or if a speaker or group is hosting an event that is open to the general public and/or is a matter of public concern, the Designated Areas, or Temporary Designated Area, if so established, will be open to Non-College Members at times established by the President or designee; provided, however, that the Designated Areas must be open at least one and one-half hours prior to and after the event.

Pursuant to Procedure 2.3.5.1 (“Procedure”), all Non-College Members must complete a Registration Form (“Form”) and submit it to _____ (“College Administrator”) no earlier or later than three (3) business days prior to their activity on campus. The purpose of this Form is to make sure there is adequate space in the designated area during the day and time of your request and to allow the College to make any necessary plans prior to your use. The College will assign use of a designated area on a first come, first serve basis; however, the College may regulate hours of use to fairly accommodate multiple groups.

The College does not restrict speech and/or activities based on content or viewpoint. For more information and for a list of general rules and regulations, you can access the Procedure on the College website at: _____ .

Name:
Requested Date and Time:
Brief Description of Activity:
Anticipated Number of People:

(To be Completed by College Administrator)

Approved Date and Time:
Designated Area:
Signature: Date: College Administrator