

Davidson County Community College On-Campus Recruiting Agreement

Thank you for your interest in reaching out to Davidson County Community College students to fill your hiring needs. We request that you contact the Career Development Office at (336) 249-8186 ext. 6245 or e-mail us at careers@davidsonccc.edu no less than 10 business days prior to your campus visit to confirm. In order to provide the best recruitment experience for you and also for our students, we ask that you complete and sign the following form and fax this agreement to us prior to the date of your visit.

Recruiters Will:

- Check in with Career Development Office, located on the second floor of the B.E. Mendenhall, Jr. building, upon your arrival.
- Recruit only during time periods and locations agreed upon.

Recruiters May:

- Provide company literature (general information, annual reports, facility pictures, etc.)
- Use appropriate displays (including pictures, self-provided multimedia equipment, or product samples, etc.)
- Schedule possible on-campus interview times and locations with the Career Development Office.

Recruiters May Not:

- Schedule on-campus recruitment dates for direct, network, or multi-level marketing organizations and/or organizations that charge a fee (certification or licensing fee, equipment purchase, initial investment in the company, loan, etc)
- Distribute material on campus without prior approval of the Career Development Office, including brochures, signs and flyers
- Give free gifts to students, however company logo items such as pens, water bottles, key chains, etc., are permissible
- Solicit donations or sell merchandise
- Leave designated area to recruit in other areas of the campus
- Harass students (using any means of coercion to stop students who do not volunteer to talk with recruiter)

In consideration for using the services and programs at Davidson County Community College, I, the undersigned, agree to comply with Title VII of the Civil Rights Act of 1964, as amended, 42 U.S.C.2000e et seq. Which states in part that it shall be an unlawful employment practice for an employer: "to fail or refuse to hire or discharge any individual, or otherwise to discriminate against any individual with respect to his/her compensation, conditions, or privileges of employment, because of an individuals race, color, religion, sex, national origin, age, or handicap; or to limit, segregate, or classify his/her employees or applicants for employment in any way which would deprive any individual of employment opportunities or otherwise adversely affect his/her status as an employee, because of such race, color, religion, sex, national origin, age, or handicap."

I agree to comply with the above statement.

Company Representative(s) (please print): _____

Signature: _____ Date of campus visit: _____

Name of Company: _____

Address: _____ City: _____

State: _____ Zip Code: _____

Phone: (____) _____ Fax: (____) _____

E-mail: _____ Company Web Address: _____

Davidson County Community College reserves the right to decline recruitment requests at its discretion.

**Failure to abide by this agreement will result in your organization's loss of on-campus recruiting privileges.
If you have questions regarding this agreement, contact the Career Development Office at (336) 249-8186, ext. 6245.**

When completed scan and email this form to careers@davidsonccc.edu.