



NEW STUDENT : SUCCESS GUIDE



a guide to the resources, tools
& support to help you succeed

DCCC
THE COLLEGE OF
DAVIDSON AND DAVIE COUNTIES

Our Mission

Davidson County Community College provides innovative and equitable learning experiences to empower individuals, transform lives, and prepare students for enhanced career and educational opportunities within a changing global community.

Our Values

Community

Caring about our students, each other, and the communities we serve and responding to their needs.

Responsibility

Teaching, modeling, and cultivating an attitude of self-direction for ourselves and our students.

Change

Embracing collaboration, adaptability, creativity, innovation, and risk-taking.

Excellence

Committing to excellence in the programs and services we offer.

Trust

Embodying honesty, integrity, and openness.

Equity

Valuing diversity and promoting inclusive academic excellence.

Passion

Pursuing our mission with purpose, joy, and fun.

Letter from the President

Welcome to Davidson County Community College!

Your future, your goals, and your success are at the heart of what we do and how we approach education. At DCCC, you will receive a high quality education from skilled faculty and have access to numerous resources that will help you inside and outside of the classroom.

Choosing to attend college is a big step. Choosing where to attend can be an even bigger decision. Congratulations on selecting DCCC. We believe “The Future is Here!” The world is changing and we’re prepared to help you reach your goals and succeed in the 21st century workforce.

Our campuses are buzzing with many individuals like you, students committed to gaining the education, skills, and experiences needed to better their lives. You’ll find that DCCC is home to both students fresh out of high school and students with a bit more life living under their belts. What makes us unique is our dedication and commitment to supporting our students no matter their stage in life. Whether your goal is to step into or grow within the workforce or transfer to a four-year college or university, we can help you along your journey.

DCCC is comprised of two campuses and three educational centers located in Davidson and Davie counties. With over 40 academic areas, there’s much to choose from as a new student. If you are unsure of where to start, your academic advisor and career development coach can help you determine a path that best fits your needs. Our programs in health, wellness, public safety, business, engineering, technology, arts, sciences, education and more cover a diverse range of academic and career pathways.

Get ready for an experience of a lifetime - one that will allow you to engage in new endeavors, learn valuable life and academic lessons, meet new people who share your interests, grow your leadership skills, and prepare you for a lifetime of success.

We are proud of our long history and legacy of helping students and our communities. Our graduates are some of the most prepared for what the future holds. At DCCC, your future is bright.

I look forward to seeing you soon.

Sincerely,



Dr. Darrin L. Hartness
President, Davidson County Community College

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Let's Talk About Your Transition to DCCC.

BEGINNING COLLEGE AFTER HIGH SCHOOL

Often the differences between college, high school, and early college students requires an adjustment based on the information below.

Classes, Grades & Choices in High School	Classes, Grades & Choices in College
<p>Bells ring to tell students the start of a new class.</p>	<p>Students are responsible for getting to class on time.</p>
<p>Students spend an average of 6 hours a day, 30 hours a week in class.</p>	<p>Students spend 12 to 16 hours a week in class. Students are also encouraged to spend additional time on campus studying in the Learning Commons.</p>
<p>Students are provided with textbooks for each class.</p>	<p>Students are responsible for buying their own books for classes.</p>
<p>Consistently good homework may help raise overall grades, even when test results have low grades.</p>	<p>Students should check the course syllabus for how assignments are weighted.</p>
<p>Students can count on parents and teachers to remind them of responsibilities and provide guidance as they set their priorities.</p>	<p>Students will be faced with a large number of decisions, which will require them to balance their responsibilities and set priorities on their own.</p>



ADULT LEARNERS

Some students have additional challenges because of the responsibilities of work and family.

Challenge

ACADEMIC

Some students experience doubts and fears about their ability to do academic work at the college level. Don't be afraid to express these concerns to someone. College campuses have many resources to support student academics, such as free tutoring, help with writing, and even classes in effective studying!

BALANCE

Some students are generally balancing studies with other commitments. Marriage, parenting, work, and maintaining a home compete for your time, and this can create stress! Because you have a strong desire to be back in college, you can make it work, but you may need to make some adjustments.

What to Do: Support and Help

- Get to know your instructors.
- Ask for help. Ask early. Don't wait until you are struggling and overwhelmed. The college has many resources to help students be successful. This includes, but is not limited to, the Learning Commons, TRIO Support Services, and Tutoring.
- Try to carve out specific time for your academic work.
- It may be easier to work away from home. Allow an extra hour or two on campus, or at the library, for reading or studying.
- Make a little time for self-care! Do whatever refreshes and energizes you—walking, exercising, reading for fun; when you take a little time for yourself, you may have a better attitude toward tackling the college work.
- Participate in campus activities; these activities are created to cater to all students.



TRANSFER STUDENTS

You could be planning to take classes at DCCC and then transfer, or transferring from another college.

Transferring to DCCC

When transferring to DCCC, ensure you have set goals and that DCCC will be the place to assist you in accomplishing those goals.

At a community college, you will get hands-on experience in your field of study if you are in a technical program.

While at DCCC, participate in the following to engage and connect with your peers:

- Clubs and organizations
- Work study opportunities
- Campus events
- Athletic events

Transferring from DCCC to a 4-Year college/university

Start looking at four-year colleges or universities during your first, but no later than your second, semester at the college.

Look for the following information on the websites of colleges or universities you are interested in.

- Enroll in the ACA 122 transfer course
- Admissions requirements:
 - GPA, number of credits, etc.
- Application deadlines
- Program information
- Cost of attendance
- If out of state, check how long it takes to become a resident and what is the cost
- Campus housing, if you decide to live on campus
- Clubs and organizations
- Work study opportunities: Commons, TRIO Support Services, and Tutoring

For additional transfer information, check out the DCCC Office of Academic Advising at DavidsonCCC.edu/transfer-programs



Eight Habits of Successful College Students

1

Get involved and get to know people. Making connections and building a campus support system is essential. Take advantage of campus events and activities and get involved in clubs and organizations.

2

Go to class and participate. Class attendance really does affect your grade. Don't assume that if you read the chapter, you will be prepared for exams and assignments. You may miss important information not covered in the book and the professor may make important announcements during class, give exam tips, a quiz or assignment.

3

Don't be afraid to ask for help. The Learning Commons is here to help you thrive in your classes. Tutors are ready to help you better understand your course material. Be sure to stop in throughout the semester for workshops and opportunities to further develop skills to make life as a student easier.

4

Your professor is there to help you succeed, use them. Office hours are your chance to ask questions, better understand the material, and get to know your professors. Not only will you be better prepared for tests and assignments, but also build a relationship for references, networking, and job opportunities.

5

Know your resources. College is a challenging time with new experiences and expectations. The numerous resources across campus can help you navigate those challenges with services such as career counseling, financial planning, health services, and much, much more.

6

Time management is everything. Find a system that works for you: a planner, a calendar, or an organizational system can make all the difference. Keeping track of your classes, study time, campus activities, and work-life obligations pays off.

7

Think about your future early and often. Your future includes shorter-term plans like course registration and choosing a major, as well as longer-term plans like, transferring to a 4-year degree program and starting your career. Talk with your advisor or career counselor today to help think about your future.

8

Make a commitment to do your best. You are spending time and energy to getting that degree, certificate, or certification, so make the most of it! Your courses are preparing you to be successful in your career and developing a foundation for lifelong learning.

Learn the Language

Academic Advising The process of meeting with an advisor to discuss your educational plans, career goals, and selection of classes.

Academic Advisor Academic advisors are professionals who assist you in educational planning and navigating DCCC.

Catalog Lists information, policies, procedures, curricula, and courses offered at DCCC.

Certificate Short-term credential awarded for completion of a specified set of courses in a program of study of at least 12 credit hours.

Course Description Located in DCCC catalog and website; describes briefly what the course is about and indicates any requirements, such as placement test scores or co/pre-requisites.

Credit Each course has a total number of hours. Courses can range from one to five credits, depending on the course.

Curriculum A series of courses leading to a degree, diploma, or certificate. Curriculum is also known as your “major” or “program of study.”

Diploma Credential awarded after completion of a one-year program.

Eight-Week Courses Courses that begin the last eight weeks of a term. The coursework is compressed and can be more rigorous due to the length of time to complete.

Elective A course that you choose to take to complete your degree requirements.

Flags Early alert notifications sent to you and your academic advisor by your instructor regarding your progress in a particular course.

Full-time Student Enrollment for a total of 12 or more credit hours each semester.

Graduation Students graduate when the degree, diploma, or certificate requirements are complete. This also refers to the commencement ceremony held in May of each year.

Hybrid Course These courses have some online instruction and some face-to-face meetings.

Kudos Notifications of good progress in your courses.

Non-credit Classes which do not count toward a degree, diploma, or certificate.

Online Course 100 percent of instruction occurs online with the possibility of proctored exams.

Part-time Student A student who is enrolled for less than 12 credit hours per semester.

Placement Tests Tests in writing, reading, math, and computers, given to students to determine the initial level of placement into college coursework.

Prerequisite A requirement or course that must be completed or verified before you can take a specific course. Prerequisites are listed in the course description section in the DCCC catalog.

Registration Process of selecting courses, choosing sections (days and times), enrolling, and paying tuition.

Schedule List of course offerings for each semester on the college website.

Semester Academic term, usually 16 weeks. Fall semester begins in August and ends in December. Spring semester begins in January and ends in May. Summer term begins in June and ends in July.

Syllabus An outline and summary of topics to be covered in an education or training course. It also serves as the course requirements, outcomes, and expectations.

Transcript A list of the academic classes taken with grades earned and any degrees completed.

Transfer Courses Courses that count toward a program that are coming from another institution, or courses you take at DCCC that will count toward a program at another institution when you leave DCCC.

Semester-by-Semester To Do Checklist

PRIOR TO THE START OF YOUR FIRST SEMESTER

- Check status of financial aid
- Attend enrollment information session
- Activate your StormTrac account and record your password in a secure location
- Attend new student orientation
- Register for classes via Student Planning
- Purchase books and supplies
- Learn how to navigate Moodle
- Orient yourself to campus so you know where your classes and campus resources are located
- If you are not receiving financial aid, make sure you pay your tuition to avoid your classes from being dropped
- Get your DCCC ConnectCard (Student ID)
- Sign up for Emergency Messaging

EACH SEMESTER

- Go to class and read the syllabus for each class
- Arrange for tutoring services you may want or need
- Make sure all of your classes are listed in Moodle; if you do not see a class in Moodle, contact your instructor as soon as possible
- Review course requirements in advance to ensure you are able to complete them
- Purchase any additional materials required for classes
- Consider applying to the Scholars of Global Distinction or our TRIO program
- Schedule a meeting with your Academic Advisor using Starfish
- Check status of financial aid
- Make sure your personal information is up-to-date in StormTrac
- Update your academic plan as necessary
- If you plan to transfer, communicate with the four-year college or university you plan to attend
- Pay attention to any flags/kudos/referrals you receive from your faculty through Starfish and follow any recommended steps
- Study for Finals
- Look up grades in StormTrac
- Register for classes via Student Planning

- Purchase books and supplies
- Locate your classrooms and campus resources

ONGOING AND YEARLY

- Check DCCC email daily
- Participate in Student Life and other campus activities
- Use Career Development Services and attend career workshops
- Build relationships with faculty members
- Build a relationship with your advisor
- Join a club
- Attend a Passport event
- Renew FAFSA application yearly
- Communicate with an advisor about your program of study
- Pay for classes if you do not receive financial aid
- Apply for a summer internship

PRIOR TO YOUR FINAL SEMESTER

- Meet with your advisor to complete a graduation degree audit
- Meet with a career counselor to discuss your résumé, job search strategies, etc.
- If you are transferring, apply to the college or university you plan to attend and visit during an open house, if possible
- Participate in a Study Abroad program

YOUR FINAL SEMESTER

- Order cap and gown from bookstore to participate in graduation commencement ceremony
- If you plan to transfer, continue communication with the four-year college or university you plan to attend and finalize any outstanding requirements
- If you do not plan to transfer to a four-year college or university, meet with a career counselor for assistance transitioning to the workforce
- Apply for graduation
- Attend graduation

CAMPUS RESOURCES

ATHLETICS

DCCC offers an intercollegiate athletic program to enhance the college experience for students. Women's volleyball, men's basketball, and men's and women's golf programs are available to students. Each program is committed to providing a comprehensive and well-rounded athletic experience in support of the College's educational initiatives.

email: dcccathletics@DavidsonCCC.edu

Home games are played on the Davidson Campus in the Brinkley Gym. Games are free for students with a student ID and \$5 for all others. Children 5 and under can attend for free.

BOOKSTORE

J. Bryan Brooks Student Center

Hours of operation vary, check the website:
bkstr.com/davidsoncountycstore/store-info-contact-us

Bookstore Manager

phone: 336.248.4466

email: DavidsonCCC@bkstr.com

CAMPUS NURSE

Grady Edward Love Building, Suite 206

A school nurse, provided in coordination with the Davidson County Health Department, provides basic nursing assistance and intervention services on campus.

phone: 336.249.8186 ext. 6111

email: SchoolNurse@DavidsonCCC.edu

CAMPUS SECURITY

Emergency: 911

Campus Emergency: ext. 6777 or 911

Confidential Crime Line: ext. 6811

Davidson Campus Campus Security

Resource Officers: ext. 6130

Security: 336.240.4215 ext.6274

Conduct Officers:

336.479.0157 ext. 6355 or 336.479.0282 ext. 6351

Davie Campus Campus Security

Resource Officer: 336.477.4085 ext. 4857

Security: 336.479.0204 ext. 4861

Student Services: ext. 6130

Associate Dean, Academics: ext. 6303

VP, Davie: ext. 4840

CAREER DEVELOPMENT SERVICES

Grady Edward Love Building, Suite 206

Career Development Services provides individual and group career counseling, assessment, and career exploration tools to help students make informed decisions about their education and career goals. In addition, we provide resources to prepare current and former students for their pursuit of employment opportunities.

Our Services: career counseling, career assessment, online job board, employment outlook, job search resources, résumé and cover letter writing, and interview preparation

The Student Job Developer is a resource for both students needing assistance finding part-time or full-time employment and employers wanting to hire qualified students for their employment opportunities

Hours of Operation:

Monday and Tuesday: 8 am–6 pm

Wednesday, Thursday, and Friday: 8 am–5 pm

phone: 336.249.8186 ext. 6245

email: careers@DavidsonCCC.edu

CHILD DEVELOPMENT CENTER

The center enrolls children from infancy through five years of age. The Child Development Center earned a 5-star rating in August 2000, the highest rating awarded by the N.C. Division of Child Development, which regulates licensed childcare facilities in the state.

Hours of Operation:

Monday–Friday: 7am–6pm

phone: 336.249.8186 ext. 4830

email: Whitney_Parker@DavidsonCCC.edu

COUNSELING SERVICES

Grady Edward Love Building, Suite 206

Counseling services, in partnership with Family Services of Davidson County, offers confidential, professional counseling to support student development and assist students with their mental health needs. A licensed mental health counselor is available on campus and can arrange referrals for services off campus as needed.

phone: 336.249.8186 ext. 6175

email: FamilyServices@DavidsonCCC.edu

DISABILITY ACCESS SERVICES

Grady Edward Love Building, 2nd Floor

Disability Access Services will assist students with disabilities or medical conditions with accommodations in their courses. Accommodations include but are not limited to, additional test time, a note-taker, a reader and more.

Disability Access Services: 336.249.8186 ext. 6342

email: DisabilityServices@DavidsonCCC.edu

EVENING/WEEKEND CAMPUS SUPPORT

Brooks Student Center, Room 142

The part-time Evening/Weekend Campus Support Specialist will assist with making sure that basic instructional, support services and facilities function efficiently, e.g. room schedule conflicts, classroom technology, student inquiries, etc. This person is also here to answer general questions for students. If you are on campus in the evening or Saturday and need assistance, please be sure to contact the specialist.

Hours of Operation:

Monday–Thursday 5–9pm, and Saturday: 8–12pm

phone: 336.249.8186 ext. 6372, cell: 336.587.6241

email: awomack4768@davidsonccc.edu

FINANCIAL AID OFFICE

B.E. Mendenhall Jr. Building

The College makes every effort within available financial aid resources to assist students who lack the financial means to obtain a college education. The student and their family are expected to make reasonable contributions to meet college expenses. Financial assistance may be available to a student through the College in the form of federal and state grants, scholarships, federal work-study program, and federal student loans.

Hours of Operation:

Monday and Tuesday: 8 am–6 pm

Wednesday, Thursday, and Friday: 8 am–5 pm

phone: 336.249.8186 ext. 6393

fax Number: 336.224.0240

email: finaid@DavidsonCCC.edu

FITNESS CENTER

Davidson Campus

Brinkley Building, Room 150

The Fitness Center offers a variety of activities and wellness options to help you achieve your goals. Classes such as Bootcamp and Zumba provide a fun way to meet others while getting in shape. If you seek one-on-one attention, you'll also have access to a certified personal trainer to stay motivated and stay on track. Of course, you may just want to get active and play with one of our intramural activities.

Hours of Operation:

Monday: 10 am–6 pm

Tuesday and Thursday: 12:30–6 pm

Wednesday: 10 am–5 pm

Friday: 10 am–5 pm

Davie Campus

Health and Technology Building, Room 120

Hours of Operation:

Fitness Center hours vary by semester. Contact the Information Desk at 336-751-2885 or visit the Fitness Center for posted hours.

All classes and training sessions take place at the Davidson Campus Fitness Center.

FOOD SERVICES

Storm Cellar

DCCC students enjoy breakfast and lunch at reasonable prices in the College's food service, the Storm Cellar, located on the first level of the Brooks Student Center on the Davidson Campus. In addition, vending machines with snacks, beverages, confections, etc. are available in most buildings on the Davidson and Davie campuses.

Hours of Operation:

Monday–Friday: 7:30 am–2 pm

LIBRARY

Davidson Campus

Grady Edward Love Building

Hours of Operation:

Monday–Thursday: 7:30 am–9 pm

Friday: 7:30 am–4 pm

Saturday: Check calendar for dates and times

Sunday: Closed

Davie Campus

Davie Community Building

Hours of Operation:

Monday, Tuesday, and Wednesday: 8 am–5 pm

Thursday: 8 am–9 pm

Friday: 8 am–2 pm

Saturdays and Sundays: Closed

LEGACY

Grady Edward Love Building, Suite 206

Legacy is a Student Success Initiative in place to assist underrepresented men in transitioning into college successfully. Legacy will connect students to resources, enhance their college experience, help navigate roadblocks, and provide additional support as needed through a network of caring success coaches and current students at DCCC.

phone: 336.249.8186 ext. 6147

SERVICE LEARNING

Service Learning is a form of experiential learning where students and faculty collaborate with community partners to develop learning opportunities. Service learning combines community service with academic instruction, focusing on critical reflective thinking and civic engagement. If interested, ask your academic advisor about service learning courses.

email: ServiceLearning@DavidsonCCC.edu

SINGLE STOP

B.E. Mendenhall Jr. Building, 2nd Floor

Single Stop at Davidson County Community College is an opportunity for students to get connected to resources that will help keep them in school. The idea is to have a place where students can go to get screened for multiple government benefits and local community resources, receive assistance in accessing those benefits, and follow-up to make sure they're

successful in applying and receiving the benefits.

Benefits and services include things like Food Stamps, child care assistance, Medicaid, free tax preparation, financial counseling, and legal referrals.

phone: 336.249.8186

email: SingleStop@DavidsonCCC.edu

STORM FOOD PANTRY

Brooks Student Center, 1st Floor

The Storm Food Pantry aims to decrease the impact that food insecurity has on the academic success of our students. The pantry is designed to meet the immediate food needs of students on campus by providing a variety of non-perishable food items. The pantry is open on limited hours; please contact the Office of Student Life for more information.

email: StudentLife@DavidsonCCC.edu

Davie Campus:

DavieStudentServices@DavidsonCCC.edu

STORM CLOTHES CLOSET

Grady Edward Love Building, 2nd Floor

A resource for all students who need professional attire to wear to upcoming job interviews.

Hours of Operation:

Monday and Tuesday: 8 am–6 pm

Wednesday, Thursday, and Friday: 8 am–5 pm

phone: 336.249.8186 ext. 6245

email: careers@DavidsonCCC.edu

STUDENT LOUNGE

Brooks Student Center, 1st Floor

The Student Lounge is a community space available for students to unwind and socialize; watch TV; play foosball, air-hockey, video, and board games; or just relax between classes.

email: StudentLife@DavidsonCCC.edu

STUDENT SUPPORT SERVICES (TRIO)

Grady Edward Love Building, 2nd Floor

The Student Support Services is a federally funded TRIO program granted by the U.S. Department of Education. The program provides opportunities that are aimed at enhancing students' academic development, assisting students with their academic

progress, and motivating students toward successful completion of their post-secondary education.

Our Services: academic advising and support, career exploration, college transfer tours, educational and cultural outings, financial literacy and FAFSA assistance, holistic workshops, scholarships (limited), study abroad (limited)

phone: 336.249.8186 ext. 6212

email: TRIO@DavidsonCCC.edu

TESTING AND TUTORING SERVICES

The Learning Commons supports DCCC students and their academic success. We provide tutoring for pre-curriculum and curriculum students, along with a variety of other services, including academic support workshops and coaching sessions for computers, math, reading, writing, study skills, and much more. The Learning Commons offers ample study space, a reading lounge, and a testing center for prospective and current students.

Davidson Campus

Grady Edward Love Learning Resource Center, 1st Floor

phone: 336.249.8186 ext. 6787

email: LearningCommons@DavidsonCCC.edu

Learning Commons

Hours of Operation:

Monday–Thursday: 7:30 am–9 pm

Friday: 7:30 am–4 pm

Testing Center

Hours of Operation:

Monday: 8 am–9 pm

Tuesday: 8 am–5 pm

Wednesday and Thursday: 8 am–5 pm

Friday: 7:30 am–4 pm

Davie Campus

Davie Community Building

**Tutoring*

Hours of Operation:

Monday: 9 am–4 pm

Tuesday and Thursday: 9:30 am–12 pm

Wednesday: 10 am–12 pm

*RISE Assessment done in the Transition Center - Gee Building Basement, Monday–Thursday, 8 am–5 pm and Fridays from 8 am–12 pm.

VETERAN SERVICES

Students seeking Veterans' Services should contact the Financial Aid Office at 336.249.8186 ext. 6227

ONLINE ACADEMIC RESOURCES

StormTrac

Check grades, see your academic progress, review your academic plan, register for classes, and read important announcements: wa2.DavidsonCCC.edu

Activate your StormTrac account, reset a forgotten password, and look up your username:

reset.DavidsonCCC.edu

StormTrac Help: Not finding what you're looking for? Access the StormTrac tutorial instructional videos and more: DavidsonCCC.edu/stormtrac-help

School Email System

Read important messages from the college and campus community: google.com/a/DavidsonCCC.edu

Thinking Storm

Make online or offline tutoring appointments 24/7: DavidsonCCC.thinkingstorm.com

CareerOneStop

Designed to help you find employment information and inspiration, manage your career, and follow your pathway to career success: careeronestop.org

Emergency Text Alerts

This system will notify you of emergency situations at DCCC: DavidsonCCC.edu/emergency-dccc-text-alerts

Starfish

Communicate with advisors, instructors and other support staff, as well as schedule appointments:

DavidsonCCC.edu/Starfish

Ellucian Go

This is a new mobile app compatible with most phones. It links you to many of the tools you need as a student. These include, but are not limited to, the campus calendar, campus map, StormTrac, Moodle, Starfish, social media, and more:

DavidsonCCC.edu/CampusNav

Campus Labs

Campus Labs is a software program that connects students to student organizations, campus events, and various departments on campus. It functions as an online community that streamlines day-to-day operations, helps students to explore student organizations and activities, and manages your co-curricular experience on campus.

DavidsonCCC.campuslabs.com/engage/organizations

College Central Network

Where job seekers, employers, and opportunities connect. Showcase your talents to over one million registered employers:

CollegeCentral.com/DavidsonCCC

Moodle

Access online courses, assignments, and tests:

DavidsonCCC.mrooms3.net

Get Involved

DCCC has more than 20 clubs and organizations to enhance the leadership, intellectual, cultural, and personal development of our students. Members often establish lifelong friendships as a result of participating and working with others who share the same interests.

Intercollegiate Athletics

- Men's Basketball
- Women's Volleyball
- Men's & Women's Golf

Curriculum-Related Organizations

- American Welding Society
- Association of Nursing Students
- Johnny Kepley Memorial Transportation Technologies Technology Club
- Total Image Cosmetic Arts Club
- Zoo & Aquarium Science Club (ZAS)

Cultural Diversity Organizations

- DCCC International Club
- Scholars of Global Distinction

Davie Campus Clubs

- Math Club
- Pop-culture Club

Leadership

- DCCC Ambassadors
- Student Government Association (SGA)

Personal Interest Clubs

- Acrylix Visual Arts Club
- Alpha Omega Club
- Sexuality & Gender Alliance
- Music Club

Service Organizations

- National Society of Leadership and Success (NSLS)
- Phi Theta Kappa (Tau Beta Chapter)
- Rotaract Club

Office of Student Life and Leadership

Brooks Student Center, 1st floor
Monday–Friday: 8 am–5 pm
phone: 336.249.8186 ext. 6355
email: StudentLife@DavidsonCCC.edu



ACADEMIC ADVISING

Davidson County Community College recognizes that academic advising is an essential component of the educational experience and to student success. The Office of Academic Advising takes a proactive approach to assisting students with educational planning and helping students establish realistic academic and career goals. Advisors provide academic support to equip students with the tools and skills to successfully achieve their academic, personal, and career goals.

OFFICE OF ACADEMIC ADVISING

Davidson Campus

B.E. Mendenhall Jr. Building
Student Success Center, 2nd floor
phone: 336.224.4705
email: advise@DavidsonCCC.edu

Hours of Operation:

Monday and Tuesday: 8 am–6 pm
Wednesday, Thursday, and Friday: 8 am–5 pm

Davie Campus

Administration Building, Room 105
phone: 336.751.2885

EXPECTATIONS FOR STUDENTS:

- Schedule and keep advising appointments
- Actively participate in the process and the conversation about your academic plan and college experience
- Follow through on advising recommendations in a timely manner
- Regularly use Starfish and Academic Planning tools for ongoing communication with your advisor and monitoring your progress
- Clarify personal goals and provide your advisor with accurate information regarding your interests and abilities
- Prepare for each meeting with your advisor
- Review your educational plan each semester and track your progress toward completing degree requirements

HOW CAN YOUR ADVISOR HELP YOU?

- Assist with appropriate course selection
- Placement test score interpretation
- Develop an academic plan
- Advising for student-athletes
- Advising for international students
- Degree audits
- Program changes
- Early alert advising and monitoring
- Academic recovery advising
- Connect students with campus resources
- Transfer advising
- University and college visits
- Transfer fairs
- College transfer workshops

ACADEMIC ADVISOR INFORMATION You are assigned an advisor once you choose an academic program.

advisor name

office phone & email

STORM TOOLS INFORMATION

STORMTRAC

StormTrac provides student with instant access to their student records, academic planning and financial information.

WHAT CAN I DO IN STORMTRAC?

- Access Student Planning and register for classes
- Print schedule
- Email your advisor
- View Grades
- View Financial Aid award
- See Check status of Financial aid documents you need to submit or complete
- Check your financial aid status (by aid year and by semester)
- View and pay tuition and fees
- Apply for Graduation
- View and print unofficial transcripts
- Request official transcripts
- View My annual tax form for tuition and fees paid (1098-T-Form)

ACTIVATING YOUR STORMTRAC ACCOUNT

From the DCCC website www.DavidsonCCC.edu, click on StormTrac & E-mail on the left hand menu under “Current Students.” Click to set up your accounts. You will be directed to the Account Management page. Enter your username and default/temporary password on the left-hand side of the screen.

- User Name- First initial of first name-last name and last 4 digits of your student ID# (ex. Jsmith1234)
- Password- Ex. John Smith whose birth date is January 8, 1980, the password would be: **Sm01081980**

STORM EMAIL

DCCC has partnered with Google Apps for Education to offer students email as well as other Google services specific to DCCC.

FOR HELP USING STORMTRAC

Student Information Desk: If you need assistance login into StormTrac, contact the HELP Desk at **336.249.8186 ext.6181** or visit the Information Desk in the Brooks Student Center near the Bookstore.

If you need assistance logging into StormTrac, contact the Help Desk or visit the Information Desk near the bookstore.

StormTrac ID	
DCCC email address	
StormTrac Username	
StormTrac Password	

Starfish

- Starfish is an Early alert and appointment scheduling application used to communicate with student about their academic progress.
- Throughout the semester students will receive Flags or Kudos from their instructors regarding concerns they have about academic performance in their class.
- Instructors will send Kudos for a job well done.
- If you receive a Flag, students should contact the instructor for that class to discuss strategies for improvement.

WHAT CAN I DO IN STARFISH

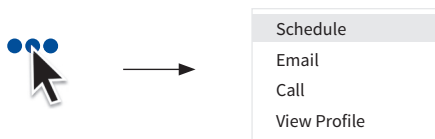
- Make appointments with people in my Network or other offices on campus
- Find my Instructors name and contact information
- See academic alerts, kudos, and referrals
- View any “TO DO’s” assigned to me
- View current classes including class grade and grades for specific assignments

STARFISH LOGIN

- Login to Starfish using the same user name and password you used for StormTrac

MAKING AN APPOINTMENT WITH YOUR ADVISOR

- You will see people included in your success network and your academic advisor listed
- Click on the 3 dots to the right of your advisor’s name
- Choose schedule
- Click on the word Advising on the right under “What do you need Help with?”
- Choose a reason for your appointment then continue to choose a date and a time



Student Planning

Student Planning is an academic planning program that will assist you with planning your classes, select your sections and register for classes. To access

student planning login to your StormTrac account. Student planning is in the righthand column.

WHAT CAN I DO IN STUDENT PLANNING?

- Locate the name and email address of my advisor and other people in my Success Network
- View the requirements for your academic program
- With your advisor’s help develop a semester by semester plan for taking classes required for your major.
- Review my progress toward graduation including the classes you have completed and classes remaining to take
- Choose the times and days you want to take your classes.
- Register for classes
- Receive alerts on holds you may have on your account
- View your GPA
- View your academic status (Satisfactory, Warning, Probation, or Suspension)

USING STUDENT PLANNING FOR ACADEMIC PLANNING AND REGISTRATION

- Meet with your academic advisor to review your academic progress and review the classes you have planned.
- If you don’t have any changes you want to make for the upcoming semester you may also review your Timeline for the classes, you have planned for the upcoming semester
- Request an academic plan review
- Have your classes approved by your advisor (Classes must be approved by an advisor in order to register).
- Choose sections in course plan and register

HOW DO I CHOOSE COURSE SECTIONS (DAY AND TIME COURSE MEETS) AND REGISTER FOR CLASSES?

- Choose class sections in calendar in “Course Plan” (time and day classes meet) (found next to the course prefix and number.
example: **COM-231-YA Public Speaking**
- Register for classes: click blue “Register Now” button on the top right of your Student Planning- Course Plan

Register Now

StormTrac User Information

VIEW YOUR ACADEMIC PLAN, CURRENT SCHEDULE, AND PROGRESS TOWARD GRADUATION

To view your academic plan, current schedule, and progress toward graduation, go to the **Academic Planning** section of StormTrac on the right side of the screen and click on **Student Planning**.

Sign in using the same login information used to access StormTrac. The current semester schedule will be the first screen available when login is complete. Use the **Student Planning** tab at the top of the screen to choose **My Progress**. This screen will provide a review of completed and planned courses for upcoming semesters.

To revise your academic plan, schedule, and register for courses, choose **Plan & Schedule** under the **Student Planning** tab.

REGISTERING USING ACADEMIC PLANNING

After you have logged into your StormTrac Account:

1. Choose **Current Student**.
2. Click on the **Student Planning** tab at the top of the screen.
3. Click on the **Course Plan** tab.
4. Choose the correct term by clicking the arrows to scroll through the terms.
5. The courses you are approved to register for will be listed in the left hand column.
6. Click on **View Sections** on the approved courses.
7. The available sections will appear on the calendar to the right in light yellow.
8. Find the section in a desirable day and time and click on that box.
9. A pop up box will appear with a description of the course.
10. Click **Add Section** to schedule in the bottom right hand corner.

11. Continue these steps until you have chosen all of the classes you want for the semester.
12. When you have completed adding courses to your schedule, in the upper right hand corner click **Register Now**.

REGISTERING USING STORMTRAC

1. Select **Register for Sections**.
2. Select **Term**.
3. Select **Subject** from the pull-down list by clicking on the arrow.
4. Enter the **course number**.
5. Hit **Enter** or scroll down and click **Submit**.
6. All sections of the courses will be displayed.
7. Click box under **Select Section** for any course you want to take.
8. Hit **Enter** or scroll down and click **Submit**.
9. Your Preferred **Sections** will be displayed.
10. Under **Action**, click on the arrow and select **Register**.
11. Hit **Enter** or scroll down and click **Submit**.
12. Your registered courses will be displayed.

PAY TUITION

1. Click on **View Account Activity and Make Payment**.
2. Complete the required information and click **Submit**.

Help using StormTrac

If you need assistance logging into StormTrac, contact the Help Desk or visit the Student Information Desk near the bookstore.

Ten Things to Know About Title IX

- 1** Title IX prohibits sex discrimination in education programs that receive federal funding (e.g., nearly all colleges and universities).
- 2** Harassment, attempted or completed rape or sexual assault, stalking, voyeurism, exhibitionism, intimate partner violence, and sexuality-based threats or abuse are examples of the types of sexual discrimination banned by Title IX.
- 3** Title IX applies to male, female, and gender non-conforming students, faculty, and staff.
- 4** Schools must not retaliate against someone filing a complaint and must keep complainants safe from retaliation.
- 5** Schools can issue “no contact” directives to prevent accused abusers from interacting with victims.
- 6** In cases of sexual violence, schools are prohibited from encouraging or allowing mediation (rather than a formal hearing) of the complaint.
- 7** A student may use the school’s grievance procedure (i.e., make a report to the Title IX Coordinator on campus) to make a report.
- 8** Victims have the right to choose whether or NOT they want to report to the police.
- 9** The Family Services Counseling on campus provides completely confidential support services to victims of sexual violence. Professional counselors are not required to report any information regarding an incident of alleged sexual violence. This is also consistent with the CLERY Act.
- 10** The Office of Campus Safety and Community Standards on campus does report aggregate data (non identifiable), but are is required to report, without the student’s consent, incidents of sexual violence to the school in a way that identifies the student.

If you think your Title IX rights have been violated, or to learn more about your options, you may contact Candice Jackson, Behavioral & Counseling Services Director: Candice_Jackson@DavidsonCCC.edu

For more detailed information on the above topics: KnowYourIX.org

GENERAL CAMPUS SAFETY TIPS

- See something that makes you uncomfortable? Discreetly text something to campus security at **336.240.4215** or call the campus resource officer at **336.479.0181** to report it. For the Davie Campus, contact campus security at **336.479.0204** or the campus resource officer at **336.477.4085**.
- Not sure if it's safe to walk to your car or class? Request campus security to escort you to your class or car by calling **336.240.4215**.
- Never leave your property unattended in public places, including laptops, phones, books, etc.
- Remove anything from your car that may look valuable to a thief.
- If you are a victim of a crime or witness any crimes or suspicious circumstances, call the campus resource officer at **336.479.0181**.
- If you're going out of town with friends or taking a solo trip somewhere — something different from your normal routine — it's always a good idea to let your loved ones know where you will be going and when you plan to return.
- Be wary of posting personal information, photos, addresses, or planned absences on social media, for example, Facebook or Twitter. This could lead to ID theft or home burglaries.
- Walk purposefully, look confident, and trust your instincts. Be aware of your surroundings and don't be distracted by cell phones, iPods, or other electronics.
- Avoid walking alone at night. Make arrangements to walk in groups and in well-lit areas.
- Do not drink beverages that are already open, handed to you by people you don't know or trust. Never leave your drink unattended.
- Keep in mind that alcohol use and other drugs affect your ability to make decisions and react to situations.
- Trust your instincts. If any social situation becomes uncomfortable or feels wrong, remain calm and leave immediately.
- If you think you need help, or know a friend who needs help, contact the campus counseling services at **336.249.8186 ext.6175**.
- Park in well-lit areas. Also, park in different spots to avoid routines that are predictable.

Registering for Emergency DCCC Text Alerts

This system will notify you of emergency situations at Davidson County Community College. If you signed up to receive texts from Alert Now, your contact information has been transferred to Blackboard Connect. However, it is recommended that you register again with Blackboard Connect, which will allow you to update information and add additional information or phone numbers.

From the www.DavidsonCCC.edu home page, click on Current Students. Under the Important Links section, click on Get Emergency DCCC Text Alerts.

Please Note: Registering does not update your records with the College. You must contact the College to update your contact information.

CONNECTCARD

The ConnectCard is a vital part of life at Davidson County Community College. This card serves as an identification badge for students, faculty, and staff, permits access to facilities and special events, and can be used to purchase goods and services at the College. The following information provides an overview of the features available with your ConnectCard in addition to other important information.

ACCESS TO FACILITIES

Students may use their ConnectCard to access the campus fitness center, gymnasium, and other recreational facilities. Administrative and academic buildings can be accessed as well as computer labs. The ConnectCard serves as the library card for students who wish to borrow materials from the library at Davidson County Community College. Reservation and checkout privileges vary. Contact the library regarding specific terms and conditions.

FLEXIBLE SPENDING ACCOUNT

The Flexible Spending Account (FLEX) is an optional pre-paid account available to students and employees. In addition to purchasing food items from campus dining facilities and stores, FLEX can be used to pay for items such as textbooks, school and office supplies, and more. The FLEX account greatly reduces the need to carry cash on campus.

PAYMENT FOR GOODS & SERVICES

When using your FLEX funds as payment for campus dining services, you will receive a 10% discount on your purchase.

Dining Services: Storm Cellar

DCCC Bookstore: textbooks and trade books, school and office supplies, computers and software, apparel and gifts

ConnectCard Office

J. Bryan Brooks Student Center
P.O. Box 1287, Lexington, NC 27293-1287
phone: 336.249.8186 ext. 6341
email: BusinessOffice@DavidsonCCC.edu

ADDING FUNDS

Additional funds may be added to the FLEX account via cash, check, money order, or credit card. You may add funds to your account by contacting the ConnectCard Office, located upstairs in the J. Bryan Brooks Student Center. There is a \$20 minimum deposit required when utilizing the ConnectCard Office to add funds to your account.

SECURITY ISSUES

The ConnectCard system was developed with the purpose of providing you with the account security you need on campus. Each cardholder must help maintain the integrity of the system by immediately reporting lost or stolen cards and notifying Campus Security or the ConnectCard Office if they witness the propping of doors, abuse of card readers, or unauthorized use of a person's ConnectCard.

LOST CARDS

Lost ConnectCards must be reported IMMEDIATELY to the ConnectCard Office at 336.249.8186 ext. 6341. The office is open from 8 am–5 pm Monday through Friday. Your card can be deactivated instantly, blocking the unauthorized use of your accounts or access features. Replacement cards can be issued from the ConnectCard Office at any time. A new card can be produced in minutes and will have the same account and access features as your original card. A lost card does not mean lost money, if it is reported promptly. There is a \$10 fee to replace a lost card.

ACCOUNT STATEMENTS

Each cardholder who has a flexible spending account may request a detailed statement showing the beginning and ending account balance and an itemized list of all transactions per period from the ConnectCard Office.

PROBLEM RESOLUTION

If you believe that your account was improperly debited, present a copy of your sales receipt or account statement to the merchant that processed the transaction or the ConnectCard Office.

Consumer Information

Disability Access and Non-Discrimination Statement

The College is committed to providing access to facilities and reasonable accommodation in the instructional process, in compliance with section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990. Davidson County Community College does not discriminate, nor does it approve of discrimination, against students or applicants on the basis of race, color, gender, age, national origin, disability, religion, pregnancy, veteran's status, or political belief/affiliation. This policy of non-discrimination covers participation in all programs, support services, and activities. Davidson County Community College is committed to providing equal access to technology, including the Internet and school web pages.

The following person has been designated to handle inquiries regarding the non-discrimination policies:
Adrienne Friddle, Director of Human Resources
Brooks Student Center, Room 223
phone: 336.249.8186 ext. 4662
email: Adrienne_Friddle@DavidsonCCC.edu

Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990 both require institutions of higher education to "provide equal access to educational opportunities to otherwise qualified persons with disabilities."

It is the responsibility of the student with a disability to provide any documentation of the disability. The documentation must certify that the disability creates a substantial limitation of a major life activity in order to establish eligibility for protection under the law.

Davidson County Community College does not make pre- or post-admission inquiries or referrals based on an assumption that a student has a disability. It is the responsibility of the student with a disability to initiate the request for accommodations or services by contacting the Disability Services Office Counselors. Achieving reasonable accommodations for a student with a disability involves shared responsibility between students, faculty, staff, and administrators.

Alcohol and Drug-Free Campus Policy and Assistance

Davidson County Community College is committed to a drug-free environment. The unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance, paraphernalia, or alcohol are prohibited on College premises and at any College-sponsored activities. Lawful consumption and possession of alcohol is also prohibited with the exception of catered use at special College or Foundation events as per DCCC Conference Center Policy.

If any student is found in violation of the College policy or convicted of violating any criminal drug or alcoholic beverage control statute while on College premises or at any College-sponsored activity, he or she will be subject to disciplinary action up to and including expulsion. Additionally, any student found in violation of this policy may be subject to punishment to the full extent of the law under applicable local, state, and federal law. It is further noted that the use of illegal substances poses a serious health risk, including, but not limited to, severe reactions and death. Records of student drug and alcohol violations are maintained in the Office of Campus Safety and Community Standards; records of employee drug and alcohol violations are maintained in the Human Resource Services Office.

Students needing assistance for any reason related to the use of drugs, including alcohol, should contact a member of the DCCC Student Affairs staff, who will act as a referral source to an appropriate human services agency.

Twice per academic year, the College conducts drug and alcohol abuse programming open to all members of the campus community. Typical programming includes speakers (from law enforcement, health, or counseling agencies) or demonstrations of the effects of drug and alcohol use.

What is FERPA?

The Family Educational Rights and Privacy Act (FERPA) of 1974 is a federal law that was enacted to protect the privacy of students and their educational records. The intent of the legislation is to protect the rights of students and to ensure the privacy and accuracy of "educational information."*

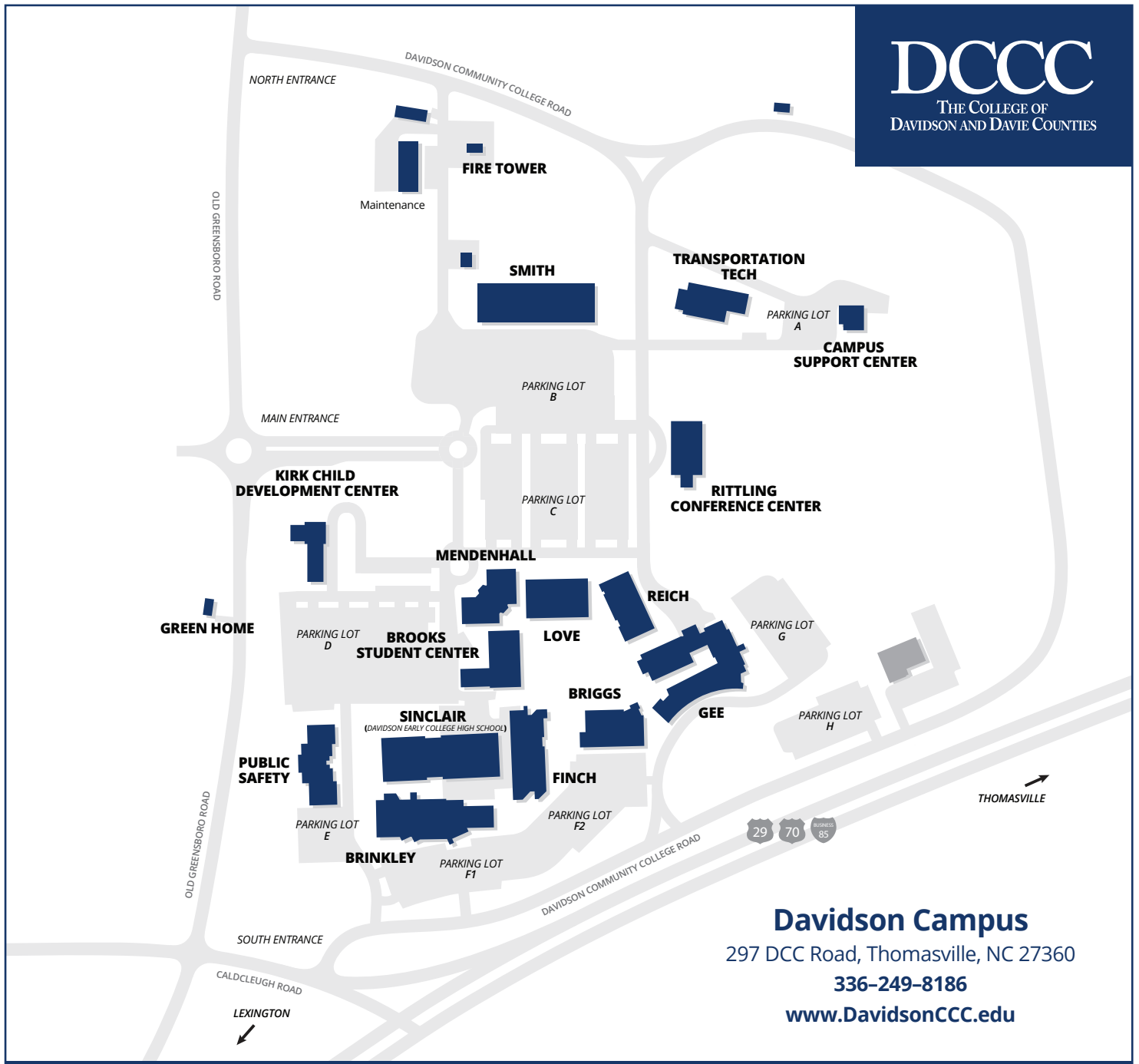
The Act provides for the right of eligible students to:

- Inspect and review their educational records
- Request an amendment to records that are believed to be inaccurate
- Require the school to obtain written consent prior to disclosure of personally identifiable information, except those items noted herein
- File a complaint with the US Dept. of Education concerning alleged failures by the college to comply with FERPA

You may review the college's policy regarding FERPA compliance on the web site in the college catalog under college policies at Catalog.DavidsonCCC.edu.

You may also call 800-USA-LEARN (800.872.5327) or visit the FERPA website for more information.

** Educational information refers to any record maintained by an educational institution including files, documents, and materials of any type which contain information directly related to students, and which allows a student to be identified.*



Davidson Campus

297 DCC Road, Thomasville, NC 27360

336-249-8186

www.DavidsonCCC.edu

BRIGGS TECHNOLOGY BUILDING*

- Electrical Engineering
- Classrooms
- Video Conferencing Classroom
- Study Rooms

BRINKLEY BUILDING

- Brinkley Gym & Fitness Center
- Cosmetology

BROOKS STUDENT CENTER

- Bookstore
- Business Office
- Human Resources
- Information Desk
- Security
- Storm Cellar Cafe
- Student Life Office
- SGA Office & Student Lounge

CAMPUS SUPPORT CENTER

- Copy Center & Mailroom

FINCH BUILDING

- Classrooms

FIRE TOWER

- Fire/Rescue Training

GEE BUILDING*

- Auditorium & Classrooms
- Computer & Science Labs
- Student Lounges
- Lactation Room (S106)

KIRK CHILD DEVELOPMENT CENTER

- Childcare/Preschool

LOVE BUILDING

- Career Development Center
- Campus Nurse
- Disability Access Services
- Learning Commons & Tutoring
- Legacy - Minority Male Program
- Library & Digital Production Studio
- Study Rooms
- TRiO Student Support Services

MENDENHALL BUILDING

- President's Suite
- Student Success Center
- Enrollment
- Records
- Financial Aid
- Academic Advising
- Single Stop
- TRiO Talent Search
- TRiO Upward Bound

PUBLIC SAFETY SERVICES BUILDING

- Classrooms

REICH BUILDING*

- Auditorium
- Early College

RITTLING CONFERENCE CENTER

- Lecture Hall
- Meeting Rooms
- Small Business Center

SINCLAIR BUILDING*

- Advanced Manufacturing Lab
- Aquarium Science Lab
- Welding

SMITH BUILDING

- Classrooms
- Health Science Labs
- Therapeutic Massage
- Esthetics

TRANSPORTATION TECH BUILDING

- Automotive Labs
- Classrooms

* Denotes buildings with unisex bathrooms



Davie Campus

1205 Salisbury Road, Mocksville, NC 27028

336-751-2885

www.DavidsonCCC.edu

ADMINISTRATION BUILDING

- Administration Office
- Bookstore
- Business Office
- Classrooms
- Student Success Center

DAVIE COMMUNITY BUILDING

- Classrooms
- College & Career Readiness
- Library

FIRE TRAINING TOWER

- Fire/Rescue Training

GANTT BUILDING

- Early College

HEALTH & TECHNOLOGY BUILDING

- Classrooms

TRAINING GROUNDS CLASSROOM UNIT

- Classrooms

IN AN EMERGENCY WHEN YOU HEAR IT. DO IT.

ACTIVE THREAT! RUN, HIDE, FIGHT!

STUDENTS

- Move away from sight
- Maintain silence
- Prepare to Run, Hide, Fight

STAFF

- Lock exterior and interior doors
- Turn out the lights
- Move away from sight
- Do not open door
- Maintain silence
- Prepare to Run, Hide, Fight



SHELTER IN PLACE

STUDENTS

- Move indoors
- Business as usual

STAFF

- Bring everyone indoors
- Lock exterior doors
- Increase situational awareness
- Business as usual



WEATHER THREAT!

STUDENTS

- Tornado** - Evacuate to weather area
- Earthquake** - Drop, cover, and hold

STAFF

- Lead safety strategy



EVACUATE! (to the announced location)

STUDENTS

- Bring your phone
- Leave your stuff behind
- Follow instructions

STAFF

- Lead evacuation to location



Notes

Lined area for writing notes, consisting of numerous horizontal blue lines.

Davidson Campus

297 DCCC Road
Thomasville, NC 27360
336.249.8186

Davie Campus

1205 Salisbury Road
Mocksville, NC 27028
336.751.2885

DCCC
THE COLLEGE OF
DAVIDSON AND DAVIE COUNTIES

DavidsonCCC.edu